ICD-10 Test Procedures for Paper Claims

CPSI Financial Support has created functionality to create ICD-10 test print files for all of our customer's internal testing needs. This functionality can be found in the "Print UBs" and "Print 1500s" options in the Insurance Print Reports Menu. This document will detail the steps required to build an ICD-10 test file. Customers who submit files directly to a payer or another clearinghouse (i.e. hardcopy) will be responsible for performing all applicable testing for their facility.

In order to build ICD-10 test files, customers will need to be on version 1911, utilize the new Medical Record Grouper screens and have associated/linked their existing ICD-9 codes to the applicable ICD-10 codes for the claims they wish to include in the ICD-10 test file. This document assumes that these requirements have been met. If any of these items have not been met, please contact CPSI's Financial Software Support prior to building ICD-10 test files.

Building the ICD-10 Test Print File

From the **Hospital Base Menu > Print Reports > Insurance >** <u>**Print UBs or Print 1500s**</u>

On the Insurance Print Menu screen, there is now a prompt called "Test ICD10s". If this box is checked, claims can be printed with ICD10 codes.

Claims should not be updated to the Billed status while utilizing the ICD-10 Test File option. When selecting the print option the prompt "Insurance Update is Next...Do you wish to update?" should be answered "No".